



3ie Bursary Programme: Eligibility criteria and travel policy

Eligibility criteria

1. Participants must be nationals of, and currently residing in, a low- or middle-income country.
2. Participants must be employed by a local agency (i.e., not a multilateral agency or an international organization that has capacity to provide funding for its employees).
3. Participants must be actively engaged in impact evaluations and systematic reviews.
4. Participants must provide a letter of support from their employer.
5. Participants must commit to attending the full duration of trainings or conferences.
6. Participants must commit to partake in two (2) post-course surveys; participants' employers must commit to partake in one (1) supervisor's survey.
7. Participants must meet any additional eligibility criteria, as specified by the event organizer.

Costs covered

1. For each bursary award, 3ie covers the costs of round-trip economy-class airfare from the participant's home city, accommodation (specified by 3ie), and the registration fee.
2. Participants are responsible for costs associated with the visa application process, ground transportation such as airport transfers, and meals, which are not included in the registration fee.
3. 3ie will not provide per diem or any other reimbursements.

Travel policies

1. 3ie will only provide round-trip flights from a participant's home city to the event's venue on dates, which correspond to the event's schedule. Alternate routings, additional layovers, or trip extension demands will not be accommodated.
2. Participants must review the itinerary for accuracy and confirm their ability to fly on the selected hours/days. Any concerns regarding arrivals or departures should be reported to the travel desk at the time of perusal of itinerary.
3. 3ie will schedule return flights on the evening of the last day of the event. If this is not possible, due to event timings or unavailability of an evening flight, 3ie will pay for an additional night of accommodation and schedule the return ticket for the following day. If an itinerary with an evening return flight is more than USD\$350 than an itinerary for the following day, 3ie will ask the participant to stay for an additional night at the event location.
4. Due to airline regulations, the travel agent is unable to hold on to an airline ticket for more than 24 hours—participants are requested to respond to all communications in a timely manner. If participants do not respond within the stipulated time, the bursary will be cancelled.

New Delhi

202–203, Rectangle One
D-4, Saket District Centre
New Delhi – 110017, India

3ie@3ieimpact.org
Tel: +91 11 4989 4444

London

c/o LIDC, 36 Gordon Square,
London WC1H 0PD
United Kingdom

3ieuk@3ieimpact.org
Tel: +44 207 958 8351/8350

Washington, DC

1029 Vermont Avenue, NW, Suite 1000
Washington, DC 20005
United States of America

3ieus@3ieimpact.org
Tel: +1 202 629 3939

Accommodation Policy

1. 3ie will provide accommodation, located near the event venue. When possible, 3ie will reserve accommodations that provide breakfast, but this is not guaranteed.
2. 3ie is not responsible for any additional costs such as internet, calls, laundry and the mini-bar.
3. Accommodation will only be provided for event dates.

Penalties

1. Failure to communicate with the travel desk, failure to show for flights, and failure to respond to post-course surveys will result in the participant being precluded for any future events under the bursary programme.