



Terms of Reference Consultant 3ie, New Delhi

1. Background

The [International Initiative for Impact Evaluation \(3ie\)](#) promotes evidence-informed equitable, inclusive and sustainable development. We support the generation and effective use of high-quality evidence to inform decision-making and improve the lives of people living in poverty in low- and middle-income countries. We provide guidance and support to produce, synthesise and assure the quality of evidence of what works, for whom, how, why and at what cost. 3ie is registered as a non-governmental organisation in the United States of America. It has offices in New Delhi, London and Washington, DC.

3ie is collaborating with the Bill and Melinda Gates Foundation and the Ministry of Rural Development (MoRD) in India on a project aimed at generating evidence and strengthening capacity of the National Rural Livelihoods Mission (NRLM) for programme monitoring and impact evaluation in India.

3ie is conducting two impact evaluations on group-based livelihoods interventions. The first is a multi-state evaluation of the National Rural Livelihoods Project (NRLP), which operates under the ambit of NRLM. The second is an evaluation of Gates supported programme aimed at strengthening women's empowerment through participation in agriculture. The programme is implemented by the state livelihood mission of Bihar, JEEViKA. Additionally, 3ie has produced an evidence gap map on similar interventions in L&MICs. We will synthesise the evidence from identified programmes which can be used for evidence-informed decision making.

To support its work, 3ie is inviting applications from qualified professionals to join the team as a consultant with the evaluation office in New Delhi.

2. Key responsibilities

The consultant will report to an evaluation specialist who will provide regular guidance and mentoring. The position may involve travel across India including to the remote rural parts of the country. As a member of the team, the research associate will undertake the following tasks:

- Synthesise findings from quantitative studies on the effectiveness of group-based livelihood programmes in L&MICs.
- Develop and pilot survey instruments and participate in primary data collection.

New Delhi

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- Where data collection is by a survey firm, implement data quality control measures, including conducting field visits to monitor the survey team.
- Clean and analyse quantitative and qualitative data and conduct data quality and consistency checks.
- Liaise with NRLM and NRLP staff at the state level, including their partner organisation and ensure regular communication with all stakeholders.
- Organise capacity building, training and dissemination workshops, as needed.

3. Qualifications and skills

3.1 Education and work experience

- Master's degree preferably in economics, social sciences, development studies or related fields.
- A minimum of five years of experience in the development sector.

3.2 Skills

- Proven data analysis skills, familiarity with using statistical software such as STATA and SPSS and ability to work with large data sets is required.
- High quality English-language skills and working knowledge of Hindi is required.
- Experience in large-scale surveys in developing country contexts, especially in the field of community-driven development programmes and rural livelihoods.
- Understanding of livelihood programming in rural India and familiarity with self-help group approach.
- Knowledge of statistics and/or econometric methodologies.
- Experience conducting qualitative research is desirable.
- Previous experience in organising workshops and conferences is desirable.
- Ability to work in multi-stakeholder settings and demonstrated ability to deliver under pressure with strict deadlines

4. Eligibility

3ie will recruit one individual with the right to work in India. 3ie recognises the value that diversity brings to the organisation in terms of experience, skills, talent and cultural perspectives. The organisation is committed to building an environment and culture where all staff feel valued, are treated fairly and respected. 3ie is committed to providing equality of opportunity for all current and prospective staff members and will not discriminate on grounds of sex (female, male or other) race, age, gender, sexual orientation, citizenship, medical condition (with certain exceptions based on job role), class, caste, ethnicity, disability, location, pregnancy, maternity or paternity, or religion.

3ie's commitment to equal opportunity covers all aspects of employment, including but not limited to recruitment, selection, compensation, promotion, professional development, termination, and participation in 3ie-sponsored employee activities.

5. Terms of employment

The initial contract will be for a period of up to 100 days. Candidates should be available to start on 1 November 2018 or earlier. Depending on performance and availability of funds, the contract may be renewed.

3ie offers competitive remuneration based on experience and qualifications.

6. How to apply

Please apply by e-mail to skumar@3ieimpact.org mentioning 'Application: NRLM Consultant' in the subject line. All applications must include the following:

1. A cover letter highlighting relevant experience
2. An updated curriculum vitae highlighting relevant experience
3. Names and contact information of three references
4. One research sample to demonstrate your experience in impact evaluations or monitoring and evaluation.

Incomplete applications, including applications without a cover letter, will not be considered. Only shortlisted candidates will be contacted. We will review applications on a rolling basis.

The deadline for applications is 20 October 2018.