



## **Consultant – Costing and Evidence Synthesis Expert 3ie, Washington, DC**

### **1. Background**

The International Initiative for Impact Evaluation (3ie) promotes evidence-informed equitable, inclusive and sustainable development. We support the generation and effective use of high-quality evidence to inform decision-making and improve the lives of people living in poverty in low- and middle-income countries. We provide guidance and support to produce, synthesise and quality assure evidence of what works, for whom, how, why and at what cost. 3ie is registered as a non-governmental organisation in the United States. It has offices in New Delhi, London and Washington, DC.

We are currently seeking a Costing and Evidence Synthesis Expert, who will provide expertise on cost analysis, cost-effectiveness analysis, and evidence synthesis, including on health interventions.

### **2. Summary**

The consultant will provide technical and management leadership in applied cost-benefit analysis (CBA) and cost-effectiveness analysis (CEA), and costing, including as standalone assessments linked to impact evaluations and as a component of broader evidence programs.

The successful candidate will have significant evaluation experience and will have demonstrated expertise in implementing research and translating research evidence for decision-makers. We are seeking a highly diplomatic and entrepreneurial individual who thrives in a matrix-managed, fast-paced environment.

The consultant will report mainly to the Senior Evaluation Specialist and Project Manager leading the particular project.

### **3. Key responsibilities**

The consultant will be responsible for tasks similar to those outlined below.

- Conduct comparative cost-effectiveness analysis for USAID/Uganda on health interventions.
- Provide technical input and guidance on cost-effectiveness analyses and cost-benefit analyses.
- Provide technical input on synthesizing cost data within 3ie's evidence synthesis projects.

#### **New Delhi**

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- Provide strategic guidance and input to 3ie’s internal Cost Evidence Working Group to inform direction and short-term and medium-term goals.
- Develop virtual training materials on cost-effectiveness analyses and cost-benefit analyses.
- Review and refine cost data collection guidance and cost data reporting standards developed by Cost Evidence Working Group.
- Review and comment on work produced from external Costing Community of Practice (CCoP).
- Participate in and present to CCoP on relevant cost evidence issue with recording uploaded to 3ie’s and CCoP’s website.
- Review and comment on cost evidence-related concept notes to refine 3ie’s technical approach and menu of services to be used in future business development proposals.

#### **4. Qualifications and key competencies**

- Masters or PhD in Economics, Public Policy, Public Administration or related field with an emphasis on empirical methods;
- In-depth understanding of quantitative research methods;
- Experience in conducting cost-effectiveness, cost-benefit analyses and costing syntheses;
- Familiarity with health interventions preferred;
- Excellent skills in communication, time management, teamwork and relationship management; and
- Interpersonal sensitivity and multicultural sensitivity.

#### **5. Eligibility**

The position is remote, but candidates should be available from 7am to 3pm Eastern Standard Time. If the candidate is not a US citizen, candidate must accept payment in US\$. 3ie is an equal-opportunity employer committed to equality and diversity. We do not discriminate based on sex, age, religion, ethnicity, caste, sexual orientation or for being differently abled. We particularly encourage ethnic minorities and differently abled persons to apply.

#### **6. Terms of employment**

Candidate should be available to start work at the earliest. The consultant will be paid a day rate commensurate with this position and as per the project budget for a maximum of 140 days. The contract will be valid till 31 July 2022. This contract is not a commitment by 3ie to use the consultant for the maximum number of days. The number of days used will depend on project needs.

Our policies and procedures reflect our commitment to safeguarding children and vulnerable adults from abuse. We follow a zero-tolerance policy for any form of bullying or harassment in the workplace.

## 7. How to Apply

Please apply by e-mail to [wojobs@3ieimpact.org](mailto:wojobs@3ieimpact.org). Please include 'Costing and Evidence Synthesis Expert – Washington Office' in the subject. The applicant must provide, at a minimum, the following information:

- A cover letter, not exceeding one page, highlighting your qualifications and experience relevant to the terms of reference;
- Curriculum vitae (not to exceed four pages);
- Writing sample (preferably a sample of a proposal, research paper, or other technical document that you alone authored);
- Contact information for three professional references; and
- Please indicate in your cover letter in which of 3ie's offices you have legal authorization to work

Applications will be reviewed on a rolling basis until the position is filled. Incomplete applications will not be considered. We will contact only the shortlisted candidates.