



Consultant Research Associate (Evaluation office), Philippines

1. Background

The International Initiative for Impact Evaluation (3ie) promotes evidence-informed equitable, inclusive and sustainable development. We support the generation and effective use of high-quality evidence to inform decision-making and improve the lives of people living in poverty in low- and middle-income countries. We provide guidance and support to produce, synthesize and quality assure evidence of what works, for whom, how, why and at what cost. 3ie is registered as a non-governmental organization in the United States. It has offices in New Delhi, London and Washington, DC.

3ie's Evaluation Office based in India supports impact evaluations to increase the availability of high-quality evidence on the impact of development assistance. Four key areas of work include increasing evidence on what works, why and at what cost in development programs, especially those using innovative approaches; generating lessons learned through syntheses of high-quality evidence on program effectiveness in a particular development sector; building capacity of program implementers and donors to use evidence; and, ensuring that evidence is available to policymakers in policy-friendly formats.

2. Summary

We are inviting applications from qualified professionals to join 3ie's evaluation team as a consultant research associate based in Philippines to support the management of a USD 2 million evidence program in the Philippines.

3ie, with the support of the Australian Department of Foreign Affairs and Trade (DFAT) and in collaboration with the National Economic Development Agency (NEDA), is implementing the Philippines Country Evidence Program. The program seeks to improve the culture of use of evidence in development policy and programming by generating high-quality rigorous evidence on topical issues confronting decision-makers. It aims to enhance the effectiveness of major government reforms and service delivery programs by (i) producing actionable, evidence-informed findings from high-quality impact evaluations, and (ii) building interest and capacity for evidence-informed decision-making in the Philippines by putting the government in the 'driver's seat' and supporting policymakers to prioritize and articulate their needs for evidence and research. The position will report to the senior evaluation specialist, who will provide regular guidance and mentoring. Subject to the necessary approvals, the position includes professional development opportunities such as attending relevant courses, participating in research with leading impact evaluation experts and/or publishing in 3ie's in-house publication series or external publications.

New Delhi

215-216, Rectangle One
D-4, Saket District Centre
New Delhi - 110017, India

3ie@3ieimpact.org
Tel: +91 11 4989 4444

London

c/o LIDC, 20 Bloomsbury Square
London WC1A 2NS
United Kingdom

3ieuk@3ieimpact.org
Tel: +44 207 958 8351/8350

Washington, DC

1111 19th Street, NW, Suite 700
Washington, DC 20036
United States of America

3ieus@3ieimpact.org
Tel: +1 202 629 3939

3. Key Responsibilities

- Support the design of evaluations, including building the program theory of change and identifying research questions.
- Develop and pilot survey instruments and contribute to primary data collection.
- Where data collection is by a survey firm, implement data quality-control measures, including conducting field visits to monitor the survey team.
- Clean and analyze quantitative and qualitative data and conduct data quality and consistency checks.
- Liaise with partner organizations (government, research organizations, NGOs and donors).
- Take responsibility for the knowledge management on the assigned projects.
- Liaise within 3ie to produce knowledge and communication products on the assigned projects.
- Lead on coordination with external and internal stakeholders and organize capacity building, training and dissemination workshops, as needed.
- Prepare donor reports and ensure internal reporting on the assigned projects is up to date.

4. Qualifications and skills, experience, and education

4.1 Education and work experience

- A Master's degree preferably in Economics, Social Sciences/Development Studies or related fields
- At least two-three years of experience in the development sector. Candidates with more and relevant experience may be considered for an associate position

4.2 Skills

- Understanding of evaluations in the development context, in particular impact evaluations, is important
- Knowledge of statistics and/or econometric methodologies
- Strong data analysis skills using statistical software such as STATA and ability to work with large data sets
- Excellent writing skills in English is required.
- Previous experience in organizing workshops and conferences is desirable
- Ability to work in multi-stakeholder settings and demonstrated ability to deliver under pressure with strict deadlines

5. Eligibility

We will recruit one consultant, based in Philippines and with the right to work in the country. 3ie is an equal-opportunity employer committed to equality and diversity. We do not discriminate based on sex, age, religion, ethnicity, caste, sexual orientation or for being differently abled. We particularly encourage ethnic minorities and differently-abled persons to apply.

6. Terms of assignment

The selected candidate will be required to commit up to 200 days in a year and should be available to start work in September 2021. We offer competitive remuneration based on experience and qualifications. Depending on the individual's performance and availability of projects, the contract may be renewed beyond one year.

Our policies and procedures reflect our commitment to safeguarding children and vulnerable adults from abuse. We follow a zero-tolerance policy for any form of bullying or harassment in the workplace.

7. How to apply

Please apply by e-mail to jobs@3ieimpact.org with a copy to stripathi@3ieimpact.org mentioning 'Consultant, Research Associate, Philippines' in the subject line. Please attach only the following documents* in one email:

- A one-page cover letter highlighting experience most relevant to the job description
- Curriculum vitae (not to exceed two pages)
- Contact information for three professional references

The deadline for applications is **22 August 2021**. Due to the urgency to fill this vacancy, applications will be reviewed on a rolling basis and 3ie reserves the right to close the advert before the above-mentioned closing date if sufficient applications are received. 3ie will contact only the shortlisted candidates.

*Incomplete applications will not be considered.